Methacton School District Volunteer Policy Review

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January 24, 2023

Agenda

- Definitions

- Classifications of Volunteers

- TB Test requirement

- Superintendent approval

- Raptor System

- Website Update

Policy Changes

Definitions

- Adult

- Certifications

- Direct volunteer contact

- Person responsible for the child's welfare

- Routine interaction

- Visitor

- Volunteer

Positions Volunteers

- Volunteer Organizations
  - Home and School members
  - Booster Club members*
  - Theatre Company
  - Post Prom – Actual event
  - Do Moore

- Chaperones
  - Dances
  - Field Trips
  - Fun Day/Field Day
  - Outdoor Ed

- Service Projects

- Building Helpers
  - Recess Monitor
  - Cafeteria Helper
  - Classroom Helper (class and parties)
  - Library Helper
  - Office Helper
  - Kindergarten Kid Writing
  - Reading and Mathematics Tutors
  - Watch Dog Dads

- Mentors/Coaches
  - Volunteer Coach
  - Mentor for Incubator

Guest Volunteers

- Activity Helpers
  - Ice Cream Social
  - Bingo Night
  - Fundraisers
  - Post Prom/Theatre production – Set up/Building sets/Pit
  - Book Fair/Holiday Shoppes
  - Sort donations and pack bags for Backpack program

- Concession Stand

- Presenters and Guests
  - Career Day
  - Assembly presenters or guests
  - Guest Readers
  - Guest lecturer for Incubator
  - Art Goes To School

TB Test Requirements

- Requirement as defined by the School Code

- Direct student contact

- Ten (10) hours per week or more

TB Language

- Positions defined as having direct student contact that need to be counted for TB eligible hours are the following:

  - Classroom helper
  - Recess volunteer
  - Cafeteria volunteer
  - Mentor
  - Tutor
  - Chaperone
  - Volunteer Coaches

- If you are filling any of the positions above for ten (10) or more hours per week, you will need to get a TB test

Superintendent Approval

- Gives the Superintendent or designee the authority to approve volunteers

- No longer need to be approved at a board meeting each month

- Will be done weekly following the completion of the volunteer requirements

Technology Upgrades

Raptor System

- Application
  - https://apps.raptortech.com/Apply/NDU5MDplbi1VUw==

- Volunteer requirements (clearances)

- Upload and management of clearances

Website Update

- Link: https://www.methacton.org/Page/996

- Defined Process

- Position volunteer examples

- Guest volunteer examples

- TB test information

Communication

- Communication with the public
  - Website
  - Social media
  - Flyers to Townships and LP library

- Communication with parents
  - SchoolMessenger
  - Social Media

- Communication with staff
  - Email

Questions

Thank you,

Amanda, Bill, and Ché